

REQUISITION FORM

Dated: _____

To: Library & Information Division

From: _____

The following Book(s)/Periodical(s)/Serial(s), etc. is/are recommended to be procured in the Library:

S. No.	Author	Title of Book(s) / Periodical(s) / Serial(s), etc.	Year / Vol. No. / Issue No.	Qty.

Remarks (If any): _____

Signature of Officer/Official: _____

Name: _____

Designation: _____

Officer-in-Charge _____

Lib. & Information Officer _____